

# Health & Safety Manager

Job ID

REQ-10003582

Avr 23, 2024

## Summary

-In alignment with Novartis company strategy to 'Embrace Operational Excellence' and the Novartis Business Services – Real Estate & Facility Services strategy, the purpose of this role is to facilitate the implementation of the Global HSE Strategy by providing technical expertise and guidance to regional and site management in all Novartis organizations in the EMEA/Asia/Americas region. -Oversees HSE support, programs and initiatives in EMEA/Asia/Americas region as well as providing global coordination on various HSE topics and programs/Biosafety/Radiation -Safety/Environment/Technical Safety/PiE & Waste Water/Process Safety management -Strategic lead in the site. To develop open and trustworthy relationship to the authorities, the public and the business. Act as responsible of HSE for local site and country. -To establish and maintain Health Safety and Environment and Business Continuity Management systems that will support and assist line managers to comply with local health, safety and environmental legislation & global documents. -Coordinate the implementation and execution of procedures, standards and policies of Health, Safety and Environment, to prevent accidents, disease prevention and protect environmental.

## About the Role

### Major accountabilities:

- Leads the Health, Safety and Environment function in a small or medium sized site with moderate risk site, with a small team, ensuring site compliance and external legal requirements -Fosters good relations with global Health Safety and Environment and local key stakeholders -A HSE specialism within a Division, based on deep knowledge of their specialism, advises HSE colleagues at Divisional and Site levels.
- Collects and verifies the site HSE data provided to the global Health Safety and Environment team - Ensures timely reporting and escalation of incidents at site level -Supports root cause investigations and lessons learned sharing of incidents -Supports timely and right quality CAPA implementation -Strong management of the risk portfolio.
- Develop Health, Safety and Environment capabilities in the line managers and coach them to act as point of contact for HSE issues.
- Member of the Site Leadership team acting as a role model in HSE and ensuring alignment between the global HSE policies and the local needs.
- Identify, develop and retain talent, providing strong succession plans and development opportunities - Established professional working independently.
- May have responsibility for results of small team within one location.
- Responsibility of execution of professional tasks aimed at ensuring occupational safety & health, and environment protection at the site, in accordance with the law, internal regulations, good practices and business objectives.

**Key performance indicators:**

- Provide and maintain site policy, regulations and guidelines to fulfil statutory and Company requirements
- Have budget control capability and input into HSE budget preparation and monitoring
- Take responsibility for the management of specific HSE business processes within functional
- Perform regular HSE self inspection & follow-up activities
- Implement Hse Audit follow-up activities within agreed budget and time frame
- Plan, develop and implement process safety, risk management and environmental management policies, procedures and protocol

**Minimum Requirements:****Work Experience:**

- Financial Management.
- Major Change.
- Managing Crises.
- People Challenges.
- Collaborating across boundaries.
- Project Management.
- Operations Management and Execution.

**Skills:**

- Change Control.
- Energy Conservation.
- Environment.
- Environmental Risk Assessment.
- Health And Safety (Ehs).
- Hse Management Systems.
- Knowledge Of Capas.
- Knowledge Of Gmp Including Gdp.
- Leadership.
- Management Systems.
- Occupational Hygiene.
- Occupational Safety And Health.
- Risk Management.
- Root Cause Analysis (Rca).
- Training.
- Workplace Safety Standards.

**Languages :**

- English
- French

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Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together?

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<https://talentnetwork.novartis.com/network>

Division

Operations

Business Unit

CTS

Location

Site

Paris Headquarter (Novartis Pharma S.A.S.)

Company / Legal Entity

FR12 (FCRS = FR012) Novartis Pharma S.A.S.

Alternative Location 1

Functional Area

Job Type

Full time

Employment Type

Regular

Shift Work

No

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